




776 N.E. 125 Street, North Miami, Florida 33161

Council Report

To: The Honorable Mayor and City Council

From: Leonard Burgess, Chief of Police 

Date: October 14, 2014

RE: Proposed Resolution Authorizing a Memorandum of Understanding between Appriss Inc. and the North Miami Police Department

RECOMMENDATION

That the City Council adopt a resolution authorizing the City of North Miami to enter into a Memorandum of Understanding with Appriss Inc.

BACKGROUND

The grant for \$25,000 is for the purchase of computer hardware for the enhancement of computer technology for accident investigations to be used for electronic reporting of commercial vehicle crashes. It is to the advantage of the City of North Miami to enter a Memorandum of Understanding with Appriss Inc. in order to view historical crash report images, which is useful to law enforcement in investigating traffic accidents. This will also be convenient for citizens and insurance companies to retrieve crash reports through online services.

Attachments

Proposed Resolution
Proposed Memorandum of Understanding

RESOLUTION NO. _____

A RESOLUTION OF THE VICE MAYOR AS ACTING MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF NORTH MIAMI AND APPRISS, INC., TO PROVIDE FOR THE NORTH MIAMI POLICE DEPARTMENT'S PARTICIPATION IN THE FLORIDA INTEGRATED REPORT EXCHANGE SYSTEM (FIRES); PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, the City of North Miami ("City") and Appriss, Inc. ("Appriss") are desirous of entering into a Memorandum of Understanding ("MOU") with each other to provide for the North Miami Police Department's participation in the Florida Integrated Report Exchange System ("FIRES"); and

WHEREAS, the Florida Department of Highway Safety and Motor Vehicles ("DHSMV") in partnership with Appriss has implemented FIRES to serve as Florida's central repository for traffic records information; and

WHEREAS, the MOU will provide for the North Miami Police Department's ("NMPD") access to FIRES, which consists of historical crash report images and information which is useful to law enforcement in investigating traffic accidents; and

WHEREAS, as part of the MOU, citizens will have the option to purchase copies of crash reports utilizing a secure website (www.buycrash.com) in addition to the current option of obtaining crash reports in person at the NMPD; and

WHEREAS, the Vice Mayor as Acting Mayor and City Council believe that a Memorandum of Understanding for this purpose will benefit the residents of the City and should be entered into with Appriss.

NOW THEREFORE, BE IT RESOLVED BY THE VICE MAYOR AS ACTING MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

Section 1. Approval of Memorandum of Understanding Agreement. The Vice Mayor as Acting Mayor and City Council of the City of North Miami, Florida, hereby approve

the Memorandum of Understanding between the City of North Miami and Appriss, Inc., attached hereto as "Exhibit 1".

Section 2. **Authority of City Manager.** The City Manager is hereby authorized to execute the Memorandum of Understanding attached hereto as "Exhibit 1" with Appriss, Inc.

Section 3. **Effective Date.** This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by a _____ vote of the Vice Mayor as Acting Mayor and City Council of the City of North Miami, Florida, this _____ day of October, 2014.

PHILIPPE BIEN-AIME
VICE MAYOR AS ACTING MAYOR

ATTEST:

MICHAEL A. ETIENNE, ESQ.
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

REGINE M. MONESTIME
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: _____

Seconded by: _____

Vote:

Vice Mayor as Acting Mayor Philippe Bien-Aime
Councilperson Scott Galvin
Councilperson Carol Keys, Esq.
Councilperson Marie Erlande Steril

_____	(Yes)	_____	(No)
_____	(Yes)	_____	(No)
_____	(Yes)	_____	(No)
_____	(Yes)	_____	(No)



FIRES CLIENT ELECTRONIC SUBMISSION

Memorandum of Understanding

In a public/private partnership with Appriss, Inc. (Appriss), the Florida Department of Highway Safety and Motor Vehicles (DHSMV) has implemented FIRES (Florida's Integrated Report Exchange System) to serve as Florida's central repository for traffic records information. FIRES includes a number of services that will reduce current costs and streamline many of the processes required for crash reports and associated data to be collected, distributed, and analyzed effectively.

This Memorandum of Understanding (MOU) is made and entered as of this ___ day of _____, 20___, by and between Appriss (Licensor) and _____
(Licensee).

Both parties agree to all commitments and services as detailed in this MOU.

The initial term of this MOU shall be for twelve (12) months. The terms of this MOU shall be automatically renewed for subsequent twelve (12) month terms, unless Licensee provides written notice to Licensor terminating this MOU at least thirty (30) days prior to the last day of such term.

This MOU will provide the Licensee with the following at no cost:

- A web portal www.firesportal.com where Licensee can search for and view historical crash report images, analyze, map, and perform complex queries on the crashes Licensee investigate. Licensor provides training and support for Licensee staff at no cost.
- A secure website www.buycrash.com where citizens, insurance companies, and other involved or interested parties have the convenience option to purchase official crash report copies. This does not restrict the Licensee from fulfilling walk-in/mail/fax requests made by private citizens.
- The Licensee will receive a reimbursement of \$5.00 per report for each crash report sold via Buycrash.com that meets the minimum timeliness criteria (10 days) established in Florida Statue 316.066(1)(a) and are accepted by DHSMV. Payments will be made on a quarterly basis either by check or direct deposit (ACH agreement required).

- Licensee will be provided the official FIRES Crash Reporting Software, which will include free installation/implementation support, free training, free upgrades, and free ongoing support.
- Licensee will be provided, at no cost, a license to Easy Street Draw 5 Accident Diagramming Software for use through the FIRES client.
- Licensee will be provided, at no cost, Buycrash.com tear sheets to be given by the officer at the crash scene to involved parties that provide simple information on the convenience option of obtaining a crash report online.

Licensee Requirements:

- Licensee agrees to deploy the FIRES client as a means of submitting reports timely to DHSMV. Timely is defined as within 24 hours of the report being made available at your agency for access/purchase by the public and/or within 10 days of the crash investigation being completed.
- Licensee agrees to provide parties at the crash scene with Buycrash.com tear sheets or another document such as an information exchange form conveying to crash parties the Buycrash.com convenience option.
- Licensee agrees to include on its official website (if provided) the Buycrash.com logo and hyperlink provided by Licensor. The logo and link will at a minimum be available in all locations describing the options for obtaining a copy of the agencies crash reports.
- Licensee agrees to offer its crash reports for sale online only through Buycrash.com. (This does not restrict your agency from fulfilling walk-in/mail/fax requests made by private citizens). Specifically, Licensee will not offer crash reports online through any other eCommerce vendor or mechanism.
- Licensee maintains that multi-report requests made at the report window consumes departmental resources and, as such, those requests will be deferred to BuyCRASH.com whenever possible.

Licensor Requirements:

- As the contracted crash records fulfillment vendor for the Florida DHSMV and pursuant to that agreement, Appriss complies with all current Florida statutes in regard to the disclosure of crash reports and information.

IN WITNESS WHEREOF, the parties have executed this MOU as of the day and year written.

Licensee:

Signature

Date

Name

Title

Agency Name

Address

City, State Zip

Phone

Number of Officers: _____

Licensor:

Signature

Date

Name

Title

Address

City, State Zip

Phone

Please call 866-495-4206 or e-mail fires@appriss.com with any questions.